

September 2024

Headteacher - Patrick Earnshaw

Deputy Headteacher - Mathew Downs

Assistant Headteacher (Head of Sixth Form) - Lisa Swan

Dear Parent/Carer,

It was wonderful to welcome back Year 13 last week. I am incredibly proud of their positive attitude and outlook and the mature way in which they approach life in the Sixth Form. Year 13 is a short, intense, but very exciting year, and I am looking forward to working with them this year.

**Year 12 Progress Check 3**

As you are aware, we delayed the publication of the final Progress Check of year 12 to allow staff sufficient time to mark and moderate exam papers, thank you for your patience. Students will be handed a copy of their Progress Check today. I hope that you find this Progress Check for your child useful in tracking the progress they are making. This Progress Check helps to inform students of their current progress, alongside predicted grades which will help to with university and future pathway choices.

**Internal Exam Resits – Week Beginning Monday 30<sup>th</sup> September**

We will be running an internal examination re-sit period at the end of September to allow students time to revise year 12 content and act upon advice, guidance and '*lessons learned*' if they underachieved in the summer exams. Students will be informed by their subject teacher if they need to undertake a re-sit and this is also clearly marked on the Progress Check. The exact date of the resit will depend on timetabling and students will be advised of their dates via email from Miss Marks, our Study Mentor. We strongly advise students to start revision immediately in order to secure better outcomes.

**Predicted Grades**

There are a number of elements which help to form students predicted grades. This is explained in the predicted grade policy attached (Section 5). Please read this carefully. Students are encouraged to discuss their predicted grades with their respective teachers and Sixth Form Tutor, particularly if they are unsure how a grade has been derived. A student may appeal to their respective teacher or subject lead against a predicted grade if they are applying to University. They must do this within 10 school days of receiving their Progress Check or within 24 hours at the point of finalising the grade prior to the submission of their UCAS application form. Please read very carefully section 6 on the attached policy which outlines the procedure if your child wishes to appeal their predicted grade.

If you have any queries regarding the grades awarded on the Progress Check for a particular course, please contact your child's subject teacher in the first instance. If you have any questions regarding your child's progress in general, Higher Education or career plans, please do not hesitate to contact a member of the Sixth Form team.

Yours faithfully,



Mrs A Lee  
Head of Year 13